



Meeting Name	Keiraville Public School Parents & Citizens
Date & Time	Monday 3rd April 2023
Location	KPS Hall
Attendees	Kristie Stepanovski, Katie Markwick, Kelly Russell, Amber Houston, Juliana Peloche, Emily Grose, Dan Thompson, Tracy Thomas, Fleur Vonhoff, Nike Nitzberg, Alex Blake, Lorren Godfrey.
Apologies	Skye Gray, Kristine Sheridan, Sharon Low, Melissa Hamilton, Liz Shannon.

1. Acknowledgement of Country – Vanessa May
2. Confirmation of previous meeting minutes – Kristy + Tracey
3. Business arising from previous minutes Healthy Cities Active Transport to School: Healthy Cities have more signs for anyone who can put one in their front yards. Noted we will prep and send out a survey based on Healthy Cities survey questions.
4. Inwards/Outwards Correspondence IN: <ul style="list-style-type: none">o SmartyGrants: Grant Completion Report Due 30 Aprilo Toni McClure: Request for P&C Funding for Toasters - see Agenda points.o CampAustralia: Offer to support school through donations, volunteering.o P&C Federation News: Call for nominations for electorate Councillors + Delegates by 28 April, Free suicide prevention training through LifeWorks. OUT: Minutes + Agenda.
5. Reports 5.1 Principal's Report – Vanessa May, Acting Principal <ul style="list-style-type: none">o See attached report. 5.2 President's Report – Thank you to Election BBQ / Cake volunteers. It was a great day for families. Thanks to all the children that helped. KPS had 1600 voters attend – busier than previous years. It has been a very promising start to 2023. Unfortunately the working bee was washed out. 5.3 Treasurer's Report <ul style="list-style-type: none">o See attached report.o Running at deficit year to date.o Election BBQ/Cake stall: \$3,000 raised. Highest so far.o Thanks to Camp Australia for funding the sausages for the BBQ, and a staff member volunteered on the day.o \$65,000 approx in the cash account. \$45,700 unallocated to expenses / holding accounts.o Outdoor Classroom painting still to come \$1,000.o Note of Financial Expense - Donation made to Veitch family and lunch for teachers. This was approved through an emergency Executive vote. 5.4 Uniform Shop Report <ul style="list-style-type: none">o Stock outages: Hats, Winter Jackets, Skorts. But all on order.o Tunics have arrived.o Shop to open on Monday 24th April – pupil free day but teachers are at school. 5.5 Canteen Report <ul style="list-style-type: none">o New Pizzas doing really well.o Roster poll for term two to be sent out.o Year six helpers mean parents can go home at 11am. Hoping it will help attract more volunteers.o Hoping to open a second day of the week – could be simplified menu.o Fleur will do a thorough canteen clean during school holidays.

5.6 Environmental Report

- Going to come in during holidays to continue gardening.
- Green bins at school only get emptied every second week. Get filled up quickly.
- A Waste Audit was done by Juliana + Julia. Currently kids only have access to the red bins during breaks so recycling is not happening.
- In 2022 school had student bin monitors helping bring multiple bins out and helping sort rubbish.
- Currently we only have big bins. Smaller bins would be easier for kids to sort.
- *Vote Approved:* To purchase two 100L bins at approx. \$89 each.
- Landcare grant – Julia applied for waste management grant for additional bins. Will only find out outcome in term 3.
- Julia willing to help train kids on using the new bins.

6.1 Fundraising Report

- Thanks again to everyone who helped at the Election BBQ/Cake stall. So great to see kids involved. It was an important community-building event for the school.
- Noted that yes KPS Year 6 still have a disco planned for term 2. Also noted that the Easter Raffle has made more money than expected.
- Trivia Night – Still hoping to run trivia night end of term 2. Pending availability of dates.
- Teacher Lunch: A catered lunch will be delivered for the staff on Wednesday. Gesture to say thank you for continuing to support our kids through this difficult time.
- Mother's Day: Jodie Humphries is organising. Looking at the 12th – same day as the breakfast. P&C have offered help with tables / chairs etc if required.
- Alex will bring a fundraising calendar to next meeting.
- Could repurpose welcome event to Christmas event.

7. Agenda

7.1 Vote – Breakfast Club. Toni (school chaplain) has been running the school breakfast club which is hugely popular. Run by KPS staff twice a week. Coles are donating bread. *Vote Approved* to purchase two toasters. Cost = \$58.

7.2 Expense - BBQ – Noted that the P&C have purchased a new BBQ on the day before the election BBQ, after realising one had been thrown out. This expense was approved by an emergency Executive vote.

7.3 Working Bee

The planned Working Bee was washed out. New date is TBC pending weather. We were supposed to have finished the painting works by 30 March but have until 30 April to submit the final grant paperwork.

7.4 Discussion – Options for Expenditure

A general discussion was held on potential options for use of accumulated P&C funds in 2023. Quotes to be sourced prior to the next meeting for a more concrete discussion / potential vote. All are welcome to contribute ideas / quotes.

Vaness May to seek Teacher's Wish Lists.

Options discussed included:

- SRC Input – Kids have requested Nets for Soccer Goals, and repairs to the Nature Playground.
- Soccer Goal Nets – Alex to get quotes.
- Outdoor lighting – awaiting quotes via Jess.
- Water filter tower. Previously we were an 'open school' which restricted our ability to install a water tower. May now be possible. Would need school to take responsibility for filter maintenance.
- Kindy COLA area – needs resurfacing with soft fall plus repairs of pot holes. Has been on the school's works list for a few years but cost has been more than a grant would have funded. Likely to be costly.
- Nature Playground – Much of the play equipment is currently out of bounds due to repairs / compliance works needed. A contractor has come in to quote on repairs to existing play

equipment. All will then need to be re-certified. Noted that original designer / builder not likely to be interested in doing the works. Action to get details of school quote from Toula.

- Climbing wall – not enough soft fall. Needs to be extended.
- Drainage for lower playground / field.
- STEM supplies – Vanessa May noted that the school can hire robotics / STEM equipment from the Dept of Ed. Scope IT offer term length courses.
- Men's Shed – Practical skills for Stage 3 boys run by Corrimal Men's Shed (or other local group). Katie to contact Men's Shed.
- Mud Kitchen – Julia + Fleur investigating.
- Sports – Ms Houston has broken flag banners that could be replaced / fixed.

7.5 Grants

- **Ports Grant** – Kristie to investigate applying for a grant for sports equipment.
- **Endeavour Energy Grant** – Lorren to investigate potential uses. Eg. Outdoor lighting.

8. General Business

8.1 P&C Federation News: Noted that we received a call for nominations for our P&C Electorate Councillors + Delegates. Due by 28 April. Open to all.

8.2 Noted that P&C Federation are providing free online suicide prevention training through LifeWorks – available to parents + carers. Details will be distributed to P&C.

8.3 School will be open over the holidays. Security Guard is hired to open and close.

9. Next Meeting: 1 May 2023