



KEIRAVILLE PUBLIC SCHOOL

Excellence, Innovation, Opportunity, Success

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Application for Non-Local Primary School Enrolment

Please read the information for parents on the back of this form before submitting an application for non-local placement.

A. STUDENT

Family Name _____ Date of Birth ___/___/___
Given Names _____ Male Female (please tick)
Address _____ Home Phone _____
_____ Post Code _____ Mobile _____
Parent/Guardian's Name _____ Work Phone _____
Relationship to student _____
Present School _____ Present Year (K-6) _____

B. NON-LOCAL SCHOOL PLACEMENT REQUEST

Proposed date of enrolment _____ Year _____

REASONS FOR APPLICATION: Please attach your reasons for seeking non-local placement at Keiraville Public School (staple your attachment to this sheet). Please be detailed in your response. The panel will assess your application according to your responses to the criteria listed on pg 2, along with the availability of places in the grade(s) requested as per the school's Enrolment Policy.

I have also applied for enrolment at the following non-local school _____

My local public school is _____

Parent/Guardian Signature _____ Date _____

SCHOOL USE ONLY

Date received _____ Place available _____ Parent advised _____

Notes _____

Keiraville Public School Non-Local Placement Criteria and Timelines

Applications for non-local enrolment in the current year will be processed by the school's Non-Local Placement Panel as soon as possible after the application is received.

Applications for non-local enrolment in Kindergarten for the following school year will be processed by the school's Non-Local Placement Panel in Week 5 of Term 3. Applications for Kindergarten in the following school year close on July 31. Late applications will only be considered if vacancies exist.

Applications for non-local enrolment in Years 1-6 for the following year will be processed by the school's Non-Local Placement Panel in the last school week in November. Late applications will only be considered if vacancies exist.

All applications will be assessed by the Non-Local Placement Panel according to the following criteria:

- siblings already enrolled at the school
- medical reasons
- safety and supervision of the student before and/or after school
- particular student welfare needs
- travel arrangements and/or distance
- move from a non-government school

Please note that it is not necessary to address all the criteria - only those that apply to you and your family situation. Applications are considered according to the strength of criteria addressed rather than the number of criteria.

Part of our school's Enrolment Policy is that parents must investigate the possibility of enrolment at their local public school before a non-local application will be processed to the point of making an offer. This would include a visit to your local public school. Further information about our Enrolment Policy is available from the school's website at keiraville-p.schools.nsw.edu.au.

Parents may appeal against decisions regarding non-local placement. Appeals must be lodged in writing and addressed to the Principal.

If you have any questions about how to apply for non-local placement at Keiraville Public School, please contact the school office on 42294117.

Thank you for expressing interest in enrolling your child(ren) at our school.

Toula Kotamanidis
Principal